

Mail Forwarding Terms & Conditions

1. Mail forwarding service is provide to mail box holders at no additional charge (in most cases, see condition #2 for exceptions) however the mail box holder is responsible for our normal charges for USPS, Fedex, or DHL as well as any normal charges for envelopes, boxes, and or packaging services, if needed.
2. Services are provided at no addition cost with the following exception: a) Box holders that supply their account #'s for any of the carriers listed in condition #1 or Box holders that require "special services" above and beyond the normal scope of forwarding services including but not limited to business that have an extra ordinary volume of regular mail. In any of these instances a "per use" charge will be incurred.
3. All box holders will be required to provide a valid credit card or must provide a deposit for all charges in the forwarding process. If a box holders credit card or deposit balance becomes unavailable, no forwarding will take place until the status is corrected.
4. Customer acknowledges that we will not forward, currency, furs, jewelry, items of unusual value, hazardous, flammable, or illegal items. Customers also acknowledges that Lex Pack and Ship assumes no liability for any items that we may forward. Any parcel forwarded on behalf of the box holder will be insure up \$100.00 in value, any parcel with a greater dollar value must be requested in writing.
5. Customer authorizes Lex Pack & Ship to complete and file a Shipper's Export Declaration as "agent" on behalf of Customer as "principal party in interest" when necessary and to act on behalf of Customer as Customers true and lawful agent for purposes of any and all re-mail, including and re-mail that requires the filing of a Shippers Export Declaration by Lex Pack & Ship, in accordance with the laws and regulations if the United States. Customer further agrees to provide Lex Pack & Ship with true, accurate, and complete information regarding the contents of any mail or packages to be re-mailed.
6. Customer agrees that Lex Pack & Ship may terminate or cancel this Agreement for good cause at any time by providing Customer with written notice. Good cause shall included but not limited to: 1) Customer abandons the Mailbox; 2) Customer uses the Mailbox for unlawful, illegitimate, or fraudulent purposes; 3) Customer fails to pay monies owed to Lex Pack & Ship when due; 4) Customer receives an unreasonable volume of mail or packages; 5) Customer violates any provision of this Agreement.
7. Customer agrees to protect, indemnify, defend, and hold harmless Lex Pack & Ship and its employees from and against any and all losses, damages, expenses, claims demands, liabilities, judgments, settlement amounts, costs, and causes of action of every type and character arising out of or in connection with the forwarding of mail.

Signed: _____ Dated: _____